

KICC 2020 Speaker Guidelines

1. Allocated plenary time slots are **10 minutes** in length.
2. Speaker presentations should not exceed 9 slides in total. A slide template is available on our website www.kesho-kenya.org.
3. All presentations will be pre-recorded.
4. All speakers are required to submit their final slides on PowerPoint to the KESHO Secretariat before the **23rd October 2020**. A time slot will then be provided to you for a recording session with the KESHO IT team.
5. KESHO rules and guidelines require disclosure of gene names and sharing of research data so that findings can be replicated and other investigators with similar data can test your findings against their own. The moderator and a member of the Scientific Committee will be in the audience to monitor compliance.
6. Authors must disclose on one of their slides whether the abstract has been previously published. If the abstract has been previously published, authors should indicate the date and publication.
7. KESHO's Social Media Guidelines and Twitter Policy: Remember that talks are tweetable and shareable by default. Speakers can ask that specific details not be shared and can opt out by informing the audience of their preference.
8. Authors will be required to submit an abstract in advance so they can be peer-reviewed. The Scientific committee reserves the right to accept or decline submissions for oral and poster presentation.
9. Talks must be free of commercial bias for or against any product. If commercial products are discussed, the session must present objective information about those products, based on generally accepted scientific evidence. Speakers must not engage in the marketing of product(s) in any way during the presentation.
10. The content of your talk must promote improvements or quality in healthcare and not a specific proprietary business interest of a commercial entity. Presentations must give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If the educational material or content includes trade names, trade names from several companies should be used when available, not just trade names from a single company.
11. If you require an Internet connection for your recording session, please contact the KESHO Secretariat prior to October 23rd, 2020.

On the Day of Recording

12. Please ensure you are seated comfortably, in a very well-lit, quiet room with a plain or white back wall.
13. Please make best effort to have a strong internet connection of no less than 5 MBPs.
14. Allocate no less than 45 mins for your recording session, and please keep time.

Please Note: The KESHO IT Support Team will contact you to set up your recording time and will talk you through all the requirements prior to your recording session. If you require any further clarifications, send an email to secretariat@kesho-kenya.org